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Inman Middle School serves 6th, 7th, and 8th grades in the Paris Special School District. Inman is designed to provide a program that is sharply focused on the rapidly moving and changing learners in transition from childhood to adolescence.

The policies described in this agenda are to be read and adhered to by both parents and students. They are designed to provide a safe, academically challenging, and personally stimulating growth environment for all Inman students.

School Colors

Royal blue and silver

School Mascot

Bulldog

School Calendar

2019-20

August 2, 2019	First day for Students Abbreviated Day
September 2, 2019	Labor Day
September 20, 2019	Parent Teacher Conference
October 14-18, 2019	Fall Break
November 27-29, 2019	Thanksgiving Break
December 20, 2019	Abbreviated Day
December 23, 2019	Christmas Holiday
January 2, 2020	Christmas Holiday
January 3, 2020	Admin Day (No Students)
January 6, 2020	Students Return
January 20, 2020	Martin Luther King Day
February 17, 2020	President's Day
March 23-27, 2020	Spring Break
April 10, 2020	Good Friday
April 24, 2020	Fish Fry
May 20, 2020	Admin Day (No Students)
May 21, 2020	Last Day of School Abbreviated Day

Mission Statement

It is our mission at Inman Middle School to create quality educational experiences and opportunities that promote creative exploration and inspire a love of learning in each student.

Vision

It is the vision of Inman Middle School to be West Tennessee's leading public middle school, one in which students are known for their academic excellence, technical expertise, strong character, and community pride.

School Office

Office Hours: 7:30 a.m. – 3:30 p.m. Phone: (731) 642 – 8131 Fax: (731) 642 – 8209

Web Site

<http://www.parissd.org/~inmanweb/InmanSchoolPage.htm>

School Hours

Students will be admitted to their classrooms at 7:50 A.M. The school building opens at 7:30 A.M. Those arriving before 7:50 A.M. are to go to the lunchroom where they will be seated. Students will be tardy after 8:00 A.M. Breakfast will be served beginning at 7:35 A.M. each school day. Dismissal is at 3:10 P.M.

Regular After School Activities Schedule

Monday 3:10 p.m. – 4:10 p.m. – Detention/Tutoring
Tuesday 3:10 p.m. – 4:10 p.m. – Detention/Tutoring
Wednesday 3:10 – 4:10 – Detention/Tutoring
Thursday 3:10 p.m. – 4:10 p.m. – Detention/ Tutoring
Friday 3:10 p.m. – 4:10 p.m. – Detention

Attendance

Success in school is directly related to regular, punctual attendance. Attendance on a regular basis promotes student dependability and is necessary for smooth functioning of the school's educational program. Frequent absences and/or tardiness may result in poor academic work, lack of social development, and possible academic failure.

Paris Special School District Attendance Policy helps to meet the educational needs of all students:

1. Following absence from school, a student is required to present a signed written note from a parent/guardian to the school explaining the reason for the absence. Inman accepts 5 parent notes per year.

2. Absences are classified as EXCUSED or UNEXCUSED.

Excused Absences include:

Personal illness

Illness of an immediate family member or caregiver

Immediate family member death

Extreme weather conditions

Religious observances

School related activities (as designated by P.S.S.D. Board Policy)

Circumstances which, in the judgment of the principal, are beyond the control of the student

Unexcused Absence

Any absence not covered by one of the aforementioned excused absences

Students expelled or suspended shall be considered unexcused absence

***State law considers a student with five (5) or more unexcused absences chronically absent.**

The parent or guardian of chronically absent students will be required to complete a tiered attendance intervention plan with further action taken by Henry County Juvenile Court as needed.

3. Checking in or out of school during the school day will affect their perfect attendance. Students arriving after 8:10 a.m. are tardy and must report to the office to obtain a tardy slip for admission to class.

****A student will be scheduled to attend a detention session following three (3) unexcused tardy slips.**

4. To comply with state attendance laws parents/guardians will be notified by the school principal after three (3) or more days of unexcused absences.

5. Make-up work may be requested and picked up in the office between 12 noon p.m. and 3:30 p.m. only. Students are responsible for picking up make-up assignments upon return to class. Students will have (1) day for everyday missed to complete assignments.

6. Pre-arranged absences are subject to approval by the principal.

Academic School Day

The school day is comprised of nine (9) periods during which students participate in the following:

1. Four academic core classes – math, science, reading/ language arts and social studies.

2. Two elective classes or band/chorus/strings

3. One period of STEM, Physical Education, and IMEX (Inman Middle Extension) on alternating basis.

4. One RTI class

ACADEMIC TEAM AND ACADEMIC CORE CLASSES:

All students are assigned to an academic team at the beginning of the school year. Teachers on a specific team share the same students, same schedule, same part of the building, as well as the responsibility of planning for the instruction of major academic subjects including math, science, language arts, and social studies. Teachers on a team implement common rules, learning projects and activities, and confer regularly about the academic experiences of each student on their assigned team. Students are assigned to a homeroom at the beginning of the school year, but may be reassigned to another homeroom on the same team throughout the year to best accommodate their learning needs. Teachers use flexible scheduling for academic classes.

ELECTIVE CLASSES:

Students are given the opportunity to participate in band, chorus, strings, or they may choose to take elective classes. Elective classes are offered for nine (9) weeks. Topics each year include: computer programs, math, science, economics, citizenship, fine arts.

IMEX Inman Middle Extension CLASSES

Along with P.E. and STEM, students will take an IMEX class. IMEX is designed to be extensions of the academic class but instruction is to be hands on learning based projects, extended reading, guidance, DARE, and other approved programs brought into the school setting for extended learning possibilities that support academic learning.

RTI CLASSES: Response to Intervention

All students will take a RTI class in Language Arts and/or Math. These classes are designed to extend learning in those subject areas. Some students will have the opportunity to take our STEM II class during this time, however, not all students will qualify for this opportunity.

STEM and STEM II CLASSES:

All students will take STEM class where they will explore different concepts of Science, Technology, Engineering, and Math. Concepts will be explored through computer modular learning in 6th grade with some hands on activities. As the student progresses through IMS, they will have many opportunities to work in groups and participate in challenges to plan, budget, design, build, and then demonstrate a product. Examples of activities will include, but are not limited to: egg drop, catapult, Co2 Cars, building flying small scale planes, robots, card board boats, etc.

Some students that meet the requirements will have the opportunity to take STEM II during RTI time. To qualify for the advanced STEM class, a student must have no D's or F's for any 6 weeks in academic subjects, not missing more than 5% of the school year at any time during the school year, rarely tardy for school, on grade level in both Math and ELA, and have no behavior infractions beyond a level 3 on the IMS behavior form.

HOMEWORK POLICY:

It is the policy of Inman Middle School that homework is an important student activity that contributes to the total educational process. Homework is a way to tie the school more closely to the home. Homework is defined as a task assigned to students during the class and completed outside the classroom or during non-school hours. Homework may take the form of additional practice on exercises, reading of material on a specific topic, in-depth follow-up of classroom activities, or independent project work related to the subject. Homework will be used by teachers as an extension of classroom instruction to expand or enrich the regular class work or to assure mastery of a particular skill or concept. Many classes at IMS allow time for completion in class, but occasionally there is homework assigned and the support of parents is critical for student success.

The objectives of homework should be to:

- Reinforce skills introduced in the classroom.
- Achieve mastery of basic learning such as mathematical facts.
- Promote independent, in-depth study of a chosen topic.
- Provide opportunities for broad enrichment activities.
- Promote wise and orderly use of time.

The student's responsibilities are to:

- Write assignments in the planner daily.
- Be sure he/she understands the assignments, and don't hesitate to ask questions if necessary.
- Complete the assignments.
- Turn the assignments in by the due date.

If the student chooses not to do a homework assignment, he/she may be given detention, lose a privilege, etc.

The parent's responsibilities are to:

- Make homework a top priority.
- Check for completion of homework and sign planners daily.
- Provide necessary supplies and a quiet homework environment.
- Be supportive and give assistance when students get frustrated or discouraged with assignments, but do not do the homework for the child.
- Contact the teacher to clear up any misunderstandings, troubleshoot problems, and be better informed about the child's progress.

The Faculty's responsibilities are to:

- Discuss homework assignments on a daily basis.
- Schedule tests on different days if possible.
- Minimize homework assignments on dates of school-related activities such as concerts, ballgames, banquets, etc.
- Assign projects at different times.

Inman Middle School does and will continue to provide the best possible educational opportunities for all students. These include physical facilities, professional and supportive staff learning materials, and other resources. Only about seven hours per day, on the average, of a pupil's time is under the supervision of the school. Therefore, parents and the public share the responsibility for the education of children in all aspects of life. Homework, along with sports, special programs, and other activities is an important link in a total educational process.

Grading System

Academic Core classes including STEM and Electives are graded as follows:

A+	99 – 100
A	96 – 98
A-	95
B+	94
B	89 – 93
B-	88
C+	87
C	81-86
C-	80
D+	79
D	76-78
D-	75
F	0-74

Inman Honors Policy

The following policy will be used to determine student recognition for high academic achievement:

All A's – All A's at grade level in core subjects (reading, language arts, math, science and social studies) with no "U" in conduct.

All A's and B's – All A's and B's at grade level in core subjects (reading, language arts, math, Science and social studies) with no "U" in conduct.

Criteria for Academic Banquet:

Student must maintain all A's and perform at grade level in core subjects and technology with the possibility of only one B per subject per year while having no "U" in conduct.

Inman Middle School F-Policy:

Beginning at the end of the first six weeks, if a student has a failing grade on his/her interim report or report card in any academic area, their parents will be contacted. He/She will be required to stay after school for up to two days a week to receive the help he/she needs to raise their grade to passing (with parent support).

Students will be required to stay after with assigned teachers on assigned days to get their grades up and to receive assistance in the academic area in which they are struggling.

The IMS faculty and staff feel that it is our responsibility to do everything we can to help our students succeed. Parents of struggling students will receive a call from a teacher or principal setting up the dates for this service.

*We love our students and expect great things from them but we also realize that sometimes they need extra support to be successful. Without parental support, this policy cannot be followed and students will miss out on the support the school is willing to provide.

Discipline Procedures:

Distracting behavior interfering with the optimum functioning of each student or group of students will not be tolerated. Education cannot proceed without good discipline. ALL students are expected to demonstrate respect for teachers, staff administrators, and fellow students. The following form is used by teachers in their classrooms. Please note there are two levels of infractions. Punishment increases with frequency and seriousness of the infraction.

These rules are to be followed during the school day and at all school-sponsored functions. Students are to be well-mannered. Supervision is provided by school personnel during the school day and at school-sponsored functions. Promotion of gangs or other related behavior will not be permitted such as gang insignias, clothing types and styles, hand gestures etc. Fighting and violent behavior will result in immediate disciplinary action.

Inman Middle School-Wide Discipline Referral System

Offense #	Consequence
1.	Warning conference with teacher
2.	Alternate assignment from teacher and detention
3.	Teacher contact to parent made
4.	1 day of detention assigned by teacher Parent must be contacted by a teacher/teacher assistant before detention can be served
5.	Administrative referral
6.	Administrative referral: ISS
7.	Administrative referral: ISS
8.	Administrative referral: Intervention Program** **Number of days determined by administrator discretion

Minor Offenses

List of minor offenses:

- | | | |
|--|--|---|
| <input type="checkbox"/> excessive talking | <input type="checkbox"/> inappropriate conversation | <input type="checkbox"/> off task |
| <input type="checkbox"/> tardy to class | <input type="checkbox"/> unauthorized gum/food/candy | <input type="checkbox"/> equipment misuse |
| <input type="checkbox"/> not prepared (pencil, paper) | <input type="checkbox"/> teasing, harassment, name calling | <input type="checkbox"/> dishonesty |
| <input type="checkbox"/> personal display of affection | <input type="checkbox"/> cell phone violation | <input type="checkbox"/> running in hall |
| <input type="checkbox"/> misbehavior for substitute | <input type="checkbox"/> passing notes | <input type="checkbox"/> backtalk |
| <input type="checkbox"/> cheating/plagiarism | <input type="checkbox"/> writing on school property | <input type="checkbox"/> dress code violation |
| <input type="checkbox"/> minor property damage | <input type="checkbox"/> failing to follow directions | <input type="checkbox"/> sleeping in class |
| <input type="checkbox"/> physical horseplay | <input type="checkbox"/> throwing objects | <input type="checkbox"/> verbal aggression |
| <input type="checkbox"/> use of slang | <input type="checkbox"/> disobeying classroom rules | <input type="checkbox"/> tardy to school |

This is not an exhausted list and the school administration reserves the right to include other infractions not listed above. **Excessive minor offenses will result in more serious consequences and will be treated as a major offense.

Major Offenses

Major offenses could result in Intervention , Suspension, Zero Tolerance Suspension, Criminal Justice Involvement and/ or placement in an alternative school placement.

List of major offenses:

- | | |
|--|--|
| <input type="checkbox"/> insubordination | <input type="checkbox"/> gross disrespect |
| <input type="checkbox"/> fighting | <input type="checkbox"/> vandalism/major property damage |
| <input type="checkbox"/> verbal/physical intimidation/threats | <input type="checkbox"/> leaving class/school without permission |
| <input type="checkbox"/> failure to complete discipline consequences | <input type="checkbox"/> theft |
| <input type="checkbox"/> use/possession of alcohol, drugs, weapons, tobacco, paraphernalia, illegal substances | <input type="checkbox"/> lewd notes |
| <input type="checkbox"/> behavior that endangers others | <input type="checkbox"/> gang issues |
| <input type="checkbox"/> chronic dress code violations | <input type="checkbox"/> violations of acceptable use policy |
| <input type="checkbox"/> refusal to comply with classroom disciplinary measures once all teacher resources/interventions have been exhausted | <input type="checkbox"/> repeated teasing, harassment, bullying or cyberbullying |

This is not an exhaustive list and the school administration reserves the right to include other infractions not listed above.

After School Detention

Detention is designed to promote good attendance, improve academic results, and support positive behaviors in the school setting. Students may be assigned to this class as a result of:

1. more than 3 tardy arrivals or absences (third tardy gets a warning, and every third tardy following the warning will be placed in detention)
2. behavioral infractions
3. poor academic habits such as failure to complete assignments

Transportation will be the responsibility of the parent/guardian. If students choose, they may ride the late bus route. If there is a conflict with the assigned detention, a reasonable effort will be made to reschedule this class. It is the responsibility of the student to deliver TFS notices to parents/guardians. TFS meets for one hour (3:10 p.m. – 4:10 p.m.) after school on the following days: Monday, Tuesday, and Thursday. The location, day, and the supervising teacher in charge of the class will be assigned by the principal.

Intervention Program

Occasionally, a student's behavior at school or lack of academic desire warrants a more restrictive environment. In an effort to provide students what they need to progress, the IMS Intervention Program has been developed to help our struggling students learn social skills, study habits, and receive the support they need to be successful both academically and socially.

Intervention students are categorized as either Behavioral or Academic. When placed in either Intervention program, a student loses all privileges associated with school. These privileges include: participating or attending any activities at IMS during the day or afterschool including team and grade level lunches, ballgames, dances, celebrations, meeting, and other community/school events. If a student is placed in intervention, a parent and the student are required to meet with the Principal, Assistant Principal, Intervention Teacher, and Resource Officer for the initial input meeting and will be given the rules and procedures at that time.

In School Suspension (ISS) and Corporal Punishment

Inman Middle has an ISS program for students that need a short term punishment for behavior violations. ISS is assigned for a period of 1 to 5 days and, depending on a parent's wishes, may be reduced or replaced with corporal punishment per PSSD board Policy 6.314.

Out of School Suspension

Occasionally, a student's behavior could warrant more extreme punishment by being removed from the school for a set amount of days or the remainder of the school year. Please refer to the following PSSD School Board Policies: 6.316 which can be found at the following web address: <https://tsba.net/paris-board-of-education-policy-manual/#students>

ADDITIONAL GUIDELINES:

1. A student shall not be suspended solely because charges are pending against him/her in juvenile or other court.
2. A teacher or other school official shall not reduce or authorize the reduction of a student's grade because of discipline problems except in deportment or citizenship.
3. A student shall not be denied the passing of a course or grade promotion solely on the basis of absences except as provided by board policy.
4. A student shall not be denied the passing of a course or grade promotion solely on the basis of failure to:
 - a. Pay any activity fee:
 - b. Pay a library or other school fine; or
 - c. Make restitution for lost or damaged school property.

Bus Rules and Behavior Consequences

Students are assigned to a specific bus by the principal or designee depending on their legal residence.

While riding a school bus, the following rules should be obeyed at all times:

1. Obey the bus driver and follow the safety rules.
2. Stay in your seat.
3. No eating or drinking.
4. No gum.
5. Keep hands, feet, and objects to yourself.
6. Talk in a normal tone of voice
7. Never throw anything out the bus window.
8. Use only appropriate language.

The following consequences will apply, if a child does not obey these rules. The driver will take a child to the principal only when that child has shown an unwillingness to follow the directions of the bus driver.

1ST Semester

- 1st Offense – Warning by principal.
- 2nd Offense – 3-5 day suspension from riding any bus.
- 3rd Offense – Suspended from riding any bus for remainder of semester.

2ND Semester

- 1st Offense – Warning by principal.
- 2nd Offense – 3-5 day suspension from riding any bus.
- 3rd Offense – Suspended from riding any bus for remainder of semester.

** NOTE – Students suspended from riding the bus during the 1st semester will not receive an additional warning during the 2nd semester.

FIGHTING OR INVOLVEMENT IN A FIGHT WILL RESULT IN AN IMMEDIATE ONE-WEEK SUSPENSION FROM ALL BUSES.

THROWING OR INVOLVEMENT IN THROWING OBJECTS INSIDE OR OUT OF THE BUS WILL RESULT IN AN IMMEDIATE ONE-WEEK SUSPENSION FROM ALL BUSES.

Weapons/Firearms Policy

Title IV-A, Sec. 4141(d), as well as T.C.A. 49-63401(g) and T.C.A. 49-6-4216(d)

Students shall not possess, handle, transmit, use or attempt to use any weapon in school buildings or on school grounds at any time, or in school vehicles and/or busses or off the school grounds at a school sponsored activity, function or event.

Students are further forbidden to use any instruments or substances such as chemicals, pencils, scissors, razors or compasses with the intent to do harm or in a manner which renders the item dangerous. Students who violate this policy shall be subject to suspension for a period of up to one (1) year.

Upon information that a student is suspected of violating policy, the principal of the school shall notify the student's parent or guardian and the appropriate law enforcement officials as required by law. After inquiry and obtaining the facts of the accusations, the principal shall take appropriate action.

Firearms

Any student bringing or possessing a firearm, or any device designed to discharge a projectile with lethal force, on school property or, any school event shall be recommended to the Board for suspension of one (1) calendar year. Students will be referred to the criminal justice or juvenile delinquency system. The suspension will be reviewed at the beginning of the new school year to determine if it should be continued.

(Paris Special School District Policy – JCBF)

Zero-Tolerance Behavior

Title IV-A, Sec. 414(d) (7) (A)

In order to ensure a safe and secure learning environment free of drugs, drug paraphernalia, violence, and dangerous weapons any student who engages in the following behaviors shall be suspended for a period of not less than one (1) calendar year. The superintendent shall have the authority to modify this suspension requirement on a case-by-case basis. Zero-tolerance acts as follows:

1. Student who brings or possesses a drug, drug paraphernalia or a dangerous weapon onto a school bus, onto school property or to any school event or activity;
2. Any student while on a school bus, on school property or while attending any school event or activity:
 - (a) is under the influence of a drug; or
 - (b) possesses a drug, drug paraphernalia or dangerous weapons; or
 - (c) commit battery upon any teacher, principal, administrator or any other employee of a local education agency.

INMAN DRESS CODE

In order to maintain our standard of excellence, the expectations for both students and staff of Inman Middle School have been set very high year after year. However, while IMS administration has an obligation to provide teachers and students with an optimal setting, parents and students have the responsibility to understand and follow the IMS Dress Code to help maintain a safe, friendly, and positive learning environment while showing respect to themselves and others. The IMS staff feel very strongly that following the guidelines listed below will significantly benefit all students.

Pants/Shorts/Skirts/Dresses

- Khakis pants of any color or denim pants of any color in good repair (no holes, frays, or rips 4 inches above the knee) and proper fit.
- Skirts/dresses must fall no shorter than two inches above the kneecap. Shirts and dresses must have at least cap sleeves and not be low-cut at the top. Shorts should be of a modest length, with a straight hem, and be no shorter than 4 inches above the knee.
- Tights, leggings, and other extremely tight pants must be worn with a top that falls below the fingertips with arms extended fully to the side.

Shirts/Tops

Tops must be collared shirts or tee-shirts with a neck line no lower than two inches below the collar bone. No offensive logos or graphics will be allowed.

Outerwear

Inman and Henry County “Spirit Wear” sweatshirts and light-weight jackets and sweaters are allowed in the classroom.

The following listing of inappropriate clothing is for illustrative purposes only and is not to be construed as exhaustive. The administrative staff reserves the right to sanction students for apparel the administration deems inappropriate.

Unacceptable

- sagging pants and overly large shirts
- spandex shorts, cut-off shorts, and tight-fitting shorts and tight sweat pants
- spandex jeans (“Jeggings”)
- coats and heavy jackets in the classroom, i.e., anything heavier than a windbreaker, sweater, or sweatshirt
- head coverings and sunglasses of any type
- unnatural hair color
- gauged ear piercings

Non-Compliance with Dress Code

First violation – Student receives a verbal warning. The student will attempt to call a parent or guardian to bring appropriate clothing to the school. If the attempt to contact the parent or guardian is unsuccessful, the student will be sent to the clothes’ closet.

Second violation – The student will attempt to call a parent or guardian to bring appropriate clothing and could be held in after-school detention.

Third violation – The student will attempt to call a parent or guardian to bring appropriate clothing. Student could be placed in in-school suspension for a minimum of five days. Parent will be required to meet with the administration to discuss the dress-code policy.

The administration reserves the right to make discretionary decisions regarding dress code violations.

Extra-Curricular Activities

Scholastic Eligibility

In order to participate in any Extra-Curricular activity, the student's grades and behaviors have to meet the below listed expectations:

One academic (math, language arts, history, or science) class with a current grade of a "F" will make a student ineligible to participate in any athletic program, musical program, or other activity for at least one full week (7 days beginning the day Report Cards are sent home). If the grades do not improve at the end of the 7 days, the student remains ineligible.

Coaches may adopt a stricter policy but may not be more lenient. A school administrator shall have the authority to make individual student recommendations for Special Education, At-Risk students, or based on extenuating circumstances.

- Academic eligibility reports (aka Interims and 6 weeks reports) will be monitored by coaches, teachers, and administrators for participant eligibility.
- Scholastically ineligible participants will not be allowed to participate in games or practices while ineligible and will be required to attend after school tutoring while ineligible.
- School administrators and coaches shall have the authority to declare a student ineligible based on inappropriate behavior.
- If a student transfers during the school year, the grades from the previous school will determine the eligibility of the student to participate in extracurricular programs.

Behavior Expectations for Extra-Curricular Activities

In addition to scholastic eligibility, each student athlete/performer is expected to conduct themselves according to all rules and regulations of the school throughout the school year. No student will be allowed to compete or perform while on in/out of school suspension. If an event is scheduled for a non-school day, the student must be in accordance with these rules on the preceding day.

All athletes and performers must abide by the Inman Middle School's Code of Conduct. All rules and regulations are considered to be in effect throughout the school year. Most important are the rules on behavior and citizenship, which all students are expected to follow. Any student, who in the judgment of the coach or principal, is found to be conducting himself/herself in a manner which is not representative of the best interest of Inman Middle School will be suspended or dropped from the current extracurricular program.

For any student to participate in any of the following extra-curricular activities, the student must attend ALL scheduled practices and games unless they have been excused prior to the activity. Practices for most extra-curricular activities are scheduled so those students participating may ride the late bus route departing at 4:10 P.M. *in most cases or otherwise specified by the Coach.*

ATHLETICS

Before participating in any athletic activity a student must have the following:

1. A current physical
2. Proof of insurance - either school policy or private policy
3. Consent to participate signed by parent/guardian

Basketball: Inman offers an intramural basketball program in the off season. There is also a competitive team for 7th and 8th graders during the October through February season. There are limited positions on both the boys' and girls' teams, therefore, try-outs are conducted to limit the number of participants and to insure a competitive squad.

Cheerleaders: A performing squad of incoming 7th and 8th graders is selected in April of each school year. Cheerleaders perform at all Inman basketball and football games. Try-outs are typically held in April or May of the previous school year.

Football: Offered for grades 7-8. A competitive squad of 7th and 8th grade students is selected for the fall season. All boys that remain committed and eligible are allowed on the team.

Softball: A Fall Sport that is open to all 6th- 8th grade young ladies during practices. Fifteen to eighteen seventh and eighth grade young ladies are chosen to represent IMS on the field.

Soccer: Offered for girls in the fall and boys in the spring. Offered for grades 7-8. Try-outs are held prior to the season at the coach's discretion.

ATHLETICS Continued.....

Cross-Country: Cross-country is offered for 7th and 8th grade. All students committed to practice and willing to work hard are allowed on the team.

PERFORMING ARTS

Several groups are formed each year and are subject to audition with that particular musical instructor. The following opportunities are available in which students can participate each year, with some smaller auditioned groups selected as determined by instructors.

Treble Singers: (25 – 30 member group comprised of students with unchanged voices)

Auditions are held in September. Performances are scheduled throughout the year at various functions several of which occur outside of regular school hours. Students must be present for all practices and performances.

Honors Band: An auditioned group of 7th and 8th grade students. Performances vary from home sporting events to other requests from the community.

Strings: Classes are offered during the school day for three different levels of students - beginning, intermediate, and advanced. Students may choose Strings as one of their music choices in their music block.

CLUBS and OTHER ACTIVITIES

Beta Club: Students are invited to join based on their academic performance in grades six through eight. Students must have all A's and B's in their academic classes and satisfactory conduct in all subject areas. Beta Club National requires students to be working on grade level or above. Additional projects throughout the year are normally scheduled and may occur outside of the regular school hours.

4 – H Club: Regular club meetings are held at 3:10 p.m. – 4:10 p.m. on designated days for 6th – 8th grades.

Speech Team: All students of any grade at IMS can be a member of the Speech Team. For more information contact Ms. Kelly McEntire.

Guidance Services

Teamwork is the cornerstone of the guidance and counseling department at Inman Middle School. The counselor and staff members work together to enhance the development of the *whole* child.

Counseling: Individual counseling, small group and large group

Referrals: May be made by students, staff members, principals, parents, juvenile authorities, Child Services, health department, mental health services, and other agencies.

Coordinating: Counselor, along with eighth grade teachers, assists student in planning their four year high school curriculum. Counselors meet with those students entering middle school for orientation and registration.

Consulting: With staff members, principals, parents, agencies, and **former school personnel for behavioral, social, and** educational concerns.

Programs: Individual and large group sessions on the following:

- 1) Personal Safety/Conflict Resolution – Child Sexual Abuse Prevention
- 2) Family Life and Sexuality – Teen pregnancy, anatomy, puberty(abstinence is emphasized)
- 3) Disease Prevention – HIV/STDs (abstinence is emphasized)
- 4) Emotional, Social, Mental Health – Handling depression, utilizing effective communication skills, and developing healthy relationships
- 5) Healthy Living – Nutrition, good grooming
- 6) Substance Use and Abuse Prevention

Internet

The Internet is available to the Paris Special School District students and teachers. While this is an exciting educational tool, it is very closely monitored. Parents/guardians must sign a permission form before any child is granted access to the Internet. A form will be provided with your registration packet.

STUDENT ACCEPTABLE USE POLICY FOR COMPUTER NETWORKS, EQUIPMENT, AND THE INTERNET

Paris Special School District has the ability to enhance your child's education using technology. While the purposes of the school are to use Internet resources and technology for constructive education goals, users may discover information not acceptable for school use. We believe that the benefits of student access to technology will enhance our students' academic experiences.

All use of the Internet must be in support of education and research, consistent with the purposes of Paris Special School District. Communications on the network are often public in nature. General school rules for behavior and communications apply. It is expected that students will comply with district standards and the specific rules set forth below. The use of the network and technology equipment is a privilege, not a right, and may be revoked if abused. A student is personally responsible for his/her actions in accessing and utilizing the school's computer resources. The students are advised never to view, access, keep or send offensive messages or pictures, or anything that they would not want their parents or teachers to see.

Parents and guardians of minors are responsible for setting and conveying the standards that their children shall follow when using media and information sources. Therefore, we support and respect each family's right to decide whether or not to allow access. Students are responsible for appropriate behavior on the school's computer network and technology equipment just as they are in a classroom.

RULES AND REGULATIONS concerning Internet usage:

- Never share your assigned computer, login ID, or password. If a password is shared, ALL students involved will be held responsible.
- Treat all school technology equipment with proper care.
- All network communication must be polite, kind, and free from inappropriate language. Personal information in the form of last names, phone numbers, and addresses shall not be included in network communication. If you are unsure about any use of technology or the Internet, ask your teacher.
- Notify any adult immediately if you encounter materials that violate appropriate use.
- DO NOT waste limited resources such as storage space or printing capacity. Only print with teacher permission.
- DO NOT copy or modify files or passwords belonging to other users, or misrepresent other users on the network.
- DO NOT violate copyright laws.
- **Cyberbullying is defined as willful and repeated harm inflicted through the use of technology.** Engaging in this behavior will not be tolerated.
- **The above list is not all inclusive. Computer and network privileges could be revoked at any time as deemed appropriate by administration.**

Violation may result in loss of access as well as other disciplinary or legal action.

Bookstore

A limited amount of items such as pencils, paper, erasers, etc. are available for sale at the bookstore (conference room) from 7:45 a.m. – 8:00a.m. The bookstore is operated by Parent Action Committee (P.A.C.) volunteers.

Library

Students are encouraged to explore the library for reading and research materials. The Library is almost always available to the students for research and finding a book to read for personal enjoyment. Self-Checkout and Check-in are available to all students enrolled at IMS.

Lockers

A locker is provided for the storage of books, coats, and permitted personal belongings. By law, school officials may inspect lockers and personal property at any time.

Lunch/Breakfast

Free/reduced lunch applications are available to all students during their enrollment. The applications must be filled out completely and signed before returning to the school office.

Cafeteria Prices

Breakfast	Full price	85¢
	Reduced price	30¢
Lunch	Full price	\$2.00
	Reduced price	40¢
Extra milk		30¢
Water		50¢

Cafeteria Payment

Due on Monday by check or cash. Checks should be made out to **Inman Cafeteria**. Report cards will be held if students have outstanding cafeteria charges.

CAFETERIA Rules:

1. Carbonated beverages and carry out food are not allowed in the cafeteria.
2. Walk when entering and exiting the cafeteria.
3. Speak in soft voices, be pleasant and cooperative.
4. Follow designated traffic patterns.
5. Handle food properly.
6. Clean up eating space.
7. Saving seats is not allowed.
8. Raise hand for help or permission to leave cafeteria during the lunch period.
9. Report to classroom immediately after lunch.

Parent-Teacher Conference

The parent-teacher conference is scheduled for the end of the first six weeks. The conferences are held at the end of each six weeks for those students “at risk” of failing. Communication between parent and teachers is encouraged throughout the school year. Core academic teachers have a common planning period, and conferences may be scheduled with the team during this time. Please call the school’s office to make an appointment.

Parental Involvement**Parent Action Committee**

Parents are encouraged to volunteer for numerous P.A.C. committees. The parent organization has several fundraisers throughout the year including school pictures, yearbook, IMS t-shirts, and running the concessions for Reward Days, and school dances. The funds raised allow for all IMS students to participate in numerous activities, including field trips, school socials and other school-related functions. Funds also allow for special recognition to be provided for teachers during the school year.

Booster Clubs

Paris Special School District is committed to providing the essential elements of a successful program. However, in order to provide the “extras”, parent booster clubs are formed to support the following:

Band	Cheerleading	Chorus
Basketball	Cross Country	Strings
Football	Softball	Soccer

Safety

School safety is a concern at all times. IMS has a current safety/crisis plan in effect. Teachers provide the proper training for their classes in case of any natural disaster or any other emergency that arises. A School Resource Officer is on campus 180 days per year.

Medicines/Health Policy

Each student must have in their permanent folder a current immunization green card, pre-kindergarten physical sheet, and a copy of a certified birth certificate.

Prescription and non-prescription medicines are to be brought to the school office by the parent or guardian. Medicines will not be sent home with the student. Medicines will be locked in the nurse's office and will be administered by the nurse or her designee. All medicines must be in the original container and have the proper label:

1. Student's name
2. Name of drug
3. Dosage - amount and schedule
4. Date, drugstore, and doctor's name on prescription drugs

All medicines must be accompanied with a signed and dated note explaining health conditions requiring medications and anticipated number of days the medicine is to be administered.

PARENTS/GUARDIANS MUST SUPPLY MEDICATIONS USED BY STUDENTS.

Head Lice/Treatment

School follows appropriate procedures after every determined lice case in accordance with Board Policy. A student identified by the school nurse or designee to have lice must be picked up immediately by parent/guardian. A note from the health department or physician must be brought for the student to be admitted to school. As stated in P.S.S.D. Board Policy, "A student will be expected to have met all requirements for treatments and return to school no later than two (2) days following exclusion for head lice." All days in excess of the two allowable days will be marked unexcused. Please see the school nurse for advice concerning treatment.

Electronic Devices

Electronic devices include, but are not limited to, cell phones, pagers, iPods, CD players, MP3 players, and radios.

1st Offense: Devices will be confiscated and returned to the student at the end of the day. The infraction will be recorded in the school's database.

2nd Offense: Devices will be confiscated and returned to the student's parents upon meeting with administration.

3rd Offense: A third or subsequent violation will result in devices being confiscated and returned at the end of 30 days.

If a student refuses to hand over an electronic device when asked to do so by a teacher or staff member, that student will serve 3 days in ISS.

Telephone Calls

Phone calls are restricted and should be made only in emergencies. Students are informed in advance of after school meetings and activities and are to plan transportation accordingly. It is the student's responsibility to inform their parent/guardian of the activity schedule. Student will be allowed to use the phone to have assignments and/or projects delivered during the school day with permission from teachers and/or the office staff. Teacher voice mail numbers will be provided at the beginning of the school year. Please use this service to leave message for teachers and students.

Textbooks

Textbooks are loaned to the students each school year for their use. Each textbook loaned should be labeled with the student's name and identification number. If any student damages or loses a textbook, he/she will be responsible for payment to replace the book.

Visitors

ALL visitors to the school **must** go to the school office and register. Each visitor is required to wear a "visitor's pass" while they are on the premises and sign out before leaving the building.

School Supply List

CDC CLASS

1 package notebook paper – wide ruled
1 package of #2 pencils – no mechanical pencils
2 packages washable markers
1 pair scissors
1 package of colored pencils
2 glue sticks
4 pocket folders with tabs
2 dry erase markers
1 composition book - not spiral
1 pencil box
1 zippered pencil bag
Clorox wipes
Baby wipes
1 ½ inch binder

6th Grade

2 packages notebook paper – wide ruled
3 packages wooden pencils
2 red grading pens
2 composition books 100 pages (not spiral)
10 clear page protectors
1 package crayons
1 package colored pencils
1 pair scissors
4 glue sticks
2 bottle white school glue
2 five subject spiral notebooks with pockets
4 dry erase markers and 1 dry eraser
1 package highlighters
1 Mead Five-Star plastic pocket folder with prongs
1 package markers
2 sets ear buds
2 packages cap erasers
1 package Post It 24 count tabs
2 Clorox wipes
4 boxes tissue
TI-15 calculator optional

7th Grade

2 packages notebook paper
#2 pencils
1 package erasable colored pencils
1 package highlighters
1 package clear page protectors
4 binders – 1 ½ inch 3 ring
4 packages tab dividers
2 composition books – not spiral
1 dry marker eraser
4 black dry erase markers
4 glue sticks
1 jar rubber cement
1 package markers
2 boxes tissue
Hand sanitizer
Clorox wipes
OPTIONAL: earbuds, USB drive, TI-15 calculator

8th Grade

2 packages notebook paper
#2 pencils
1 package markers
4 glue sticks
2 composition notebooks – not spiral
3 binders – 1 ½ inch 3 ring
1 bottle rubber cement
2 pocket folders with brads
3 packages tab dividers
1 package colored pencils
1 package colored index cards
1 package highlighters
2 dry erase markers
2 boxes tissue
1 Clorox wipes (GIRLS)
1 box quart Ziploc bags (BOYS)
Earbuds – inexpensive (optional)

**INMAN MIDDLE SCHOOL
TITLE I PARENT INVOLVEMENT**

A. 1. LOCAL DISTRICT-WIDE EDUCATIONAL AGENCY POLICY

A. 1. General

Parents will be surveyed at each school to determine greatest needs for their children and how they can be involved in parental activities. Paris Elementary School is a Title I School-Wide school. The surveys will represent the views of all parents including parents of title I and ELL students.

A.2. Written Plan

This plan was developed with input and agreement from all parents, including parents of Title I and ELL children. Representatives from each demographic group participated in the development and revision of this plan to ensure the continuity between the district plan and the plan at each individual school. Names of the individuals involved are on file in the principal office. A copy of this plan will be available in the student handbook and website. The school plan will be updated periodically to meet the changing needs of parents, students, and schools.

- A. Questionnaires/Surveys will be used to obtain parental input in the development of the School Title I plan.
- B. Information regarding progress of the school toward meeting state standards will be disseminated to parents through school newsletters with a request for parent comments and will also be available on the state website.
- C. Parent Involvement Extended Contract Teachers will meet periodically throughout the year with school faculty and staff to provide technical assistance to promote the implementation and expansion of parent involvement through training sessions, meetings and workshops. Timely information provided to parents will be ensured through interim reports every three weeks and benchmark assessment results following each assessment. The Parent Involvement Coordinators and Principal will monitor the progress of parent/school communication.
- D. Parent involvement will be strengthened through annual parent orientation meeting and such activities as: school newsletters, Parent Academy, workshops, training sessions, PAC meetings, family nights, parent/teacher conferences. Flexible scheduling of all meetings will be implemented to accommodate parental work schedules whenever possible.
- E. School support teams composed of parents, teachers, and other staff will meet periodically to develop strategies with other programs concerning parent involvement. Included in this development is the Parent – School Compact. Parents, teachers, and Students will agree to fulfill the stipulations provided in the contract on a yearly basis.
- F. Annual surveys will be conducted to determine the success of parental participation and to identify how parental involvement may be increased by determining barriers that may hinder greater parental involvement.
- G. Parents will be provided with paper copies and have website access to grade level specific curriculum requirements and Tennessee Academic Standards.

Transfer Option for Students Victimized by Violent Crime at School

Under the Tennessee State Board of Education’s Unsafe School Choice Policy, any public school student who is the victim of a violent crime as defined under Tennessee Code Annotated 40-38-111(g), or the attempt to commit one of these offenses as defined under Tennessee Code Annotated 39-12-101, shall be provided an opportunity to transfer to another grade-level appropriate school within the district.

Additional information regarding this option may be obtained by contacting our Superintendent at 731-642-9322.

Title VI – Discrimination Disclaimer

In compliance with Title VI of the Civil Rights Act of 1964 (P. L. 88-352), the following policy is for the guidance of all students and personnel within ALL schools in the Paris Special School District:

No person shall be denied employment, be excluded from participation in, be denied the benefits of, or subject to discrimination in any program or activity; on the basis of sex, religion, belief, national origin, ethnic group, or disabling condition.

In compliance, any Title VI concerns should be directed to our Supervisor of Instruction; Paris Special School District, 1219 Hwy 641 South, Paris, Tennessee 38242, Phone: 731-642-9322.

Titulo VI – Renuncia de Discriminación

De acuerdo con el titulo VI de la ley de los derechos civiles do 1964, la politica siguiete es para la dirección de todos los estudiantes y los empleados dentro de todas las escuelas en Paris Especial Escuelas Zona.

A ninguna persona se le negará empleo, ni será excluida de participación, ni se le negarán beneficios, ni será sujeta a discriminación en ningún programs, ni actividad a base de su sexo, religion, creecia, origen national, grupo étnico, ni condició de incapacidad.

Preguntas con respecto a lo de arriba, deben ser dirigidas Supervisor de Administracion y Supporio Servicios; Paris Especial Escuelas ona, 1219 La carretera 641 Sur, Paris, Tennessee 38242; Telephono: (731) 642-9322.

Title IX

Title IX of the Civil Rights Act provides that “no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under an education program or activity receiving federal assistance.”

Should any student feel that the terms of the above legislation are not being met, the first step is to contact the person(s) immediately involved or the school principal to discuss the matter. The principal is able to supply any student with the procedures for formal appeal of unresolved matters.

In compliance, any Title IX concerns should be directed to our Supervisor of Instruction; Paris Special School District, 1219 Hwy 642 South, Paris, Tennessee 38242 Phone: (731) 642-9322

Translation of Title VI and Title IX into any other native language upon request

Complaint manager for Inman Middle School: Mr Jason Scarbrough, Principal Mrs Amy Vance, Guidance 731-642-8131

Paris Special School District Notice of Records

- Parents of Paris Special School District students have the right to see and examine school records that relate to their child.
- Only parents or designated school personnel may review students records.
- Most records, including Special Education records, are kept by the principal at the school in which the child is enrolled.
- If a student moves, the student record will be sent to the new school upon written request from the school.
- A complete list of student records maintained, along with locations and authorized custodians of the records, is on file and available for inspection at Paris Special School District Central Office, 1219 Highway 641 South, Paris, Tennessee 38242.

Qualifications of Teachers and Paraprofessionals

Parents of students in any PSSD school may request information about the qualification of teachers and paraprofessionals who work with their child as we are Title I School wide in all PSSD schools.

504

Information on Section 504 of the Rehabilitation Act of 1973 for Parents, Students, and Employees Elementary and Secondary Education

➤ What is Section 504?

The Rehabilitation Act of 1973 is a civil rights statute which provides that:

“No otherwise qualified individual with handicaps in the United States.....shall, solely by reason of his/her handicap, be excluded from the participation in, be denied the benefit of, or be subjected to discrimination under any program or activity receiving federal financial assistance or activity by any Executive agency or by the United States Postal Service.”

>What is a Program or Activity?

All programs or activities of the school districts receiving federal funds regardless of whether the specific program or activity involved is a direct recipient of federal funds.

>Who is Qualified Individual with Handicaps:

For school districts, all school-age children are qualified.

There are three ways a person may qualify as an individual with handicaps under regulations:

1. The person is considered handicapped if he/she has a physical or mental impairment which substantially limits one or more

2. major life activity. Major life activities include walking, seeing, hearing, speaking, breathing, learning, working, caring for oneself and performing manual tasks. The handicapping condition need only substantially limit one major life activity in order for the student to be eligible. The term does not cover children disadvantaged by cultural, environmental, or economic factors.
3. A person is considered handicapped if he/she has a record or history of such an impairment described in #1.
4. A person is considered handicapped if he/she is regarded as having such an impairment described in #1.
 - a. A person can be found eligible if he/she has a physical or mental impairment that does not substantially limit a major life activity but is treated by the school district as having such limitations.
 - b. A person can be found eligible if he/she has physical or mental impairment that substantially limits a major life activity only as a result of the attitudes of others towards such an impairment.
 - c. A person can be found eligible if he/she has no physical or mental impairment but is treated by the school district as having such an impairment.

All students who are identified and are receiving special education services are considered eligible under 504. Other students who may be considered eligible under 504 but not receiving special education services may include the following:

1. Communicable diseases
2. Temporary handicapping conditions resulting from accident, injury or illness
3. Attention Deficit Disorder
4. Behavior disorders
5. Chronic asthma and severe allergies
6. Physical handicaps
7. Diabetes

>What are the School System's Obligations for Elementary and Secondary Education?

1. Free appropriate education with service agreement
2. Evaluations to determine disability
3. Placement procedures
4. Re-evaluations
5. Least restrictive environment for services
6. Non-academic services
7. Program accessibility
8. Sign language interpreters for hearing impaired parents at a school initiated conference for student.

For grievance procedures to resolve complaints of discrimination, please call:

Dr. Norma Gerrell, Superintendent
1219 Hwy 641 South, Paris, TN 38242 Phone: (731) 642-9322

Paris Special School District Student Expectations

We take responsibility for learning.

This means:

We arrive at school on time.

We are prepared for class.

We demonstrate a serious and responsible attitude in daily work. Homework is carefully and thoughtfully completed and on time.

We try to settle our differences in a peaceful manner. This means:

We respect other people's property and personal space.

We do not physically or verbally fight with other children. We do not take anything that does not belong to us.

We follow the directions of adults in charge, the first time given.

This means:

We look at the speaker.

We do not talk back to teachers or adults in charge.

This includes substitutes, custodians, bus drivers, and lunchroom supervisors.

We are sensitive to the needs and feelings of others.

This means:

We use appropriate language at all times.

We do not bully or tease other children.

We never boo or whistle in the auditorium.

We are willing to help each other.

We are friendly and courteous.

We are expected to move safely through the school.

This means:

No playing around in the bathrooms or hallways.

No running in the lunchroom, hallways, or gym at arrival or dismissal.

Bullying Definition

Bullying is an act that is **done on purpose**. Bullies **use their power** (physical size, age, social status, computer skills, etc.) to threaten, harass, or hurt others. Bullying happens **over and over** to one person or a group of people.

Bullying happens in four basic ways: **physical, verbal, indirect, and cyber bullying**.

Physical bullying happens when there is hitting, kicking, punching, or taking peoples' belongings or other acts that hurt people physically and happen repeatedly (not just one time)

Verbal bullying happens when people are teased in a mean way or called hurtful names.

Indirect bullying happens when people spread mean rumors about others, when people are intentionally kept out of a "group," or when mean gestures are made towards others.

Cyber bullying happens when people are teased, taunted, or threatened through the use of e-mail, cell phone, text messaging, instant messaging, or other electronic methods.